

MINUTES
TRINITY VESTRY MEETING
October 15, 2018

A meeting of the 2018 Vestry was held in the Trinity Undercroft on October 15, 2018.

Present: The Rev. Dr. Luk De Volder; The Rev. Elise Ashley Hanley; Charlotte Rea, Senior Warden; Leigh Cromey, Junior Warden; Carolyn Gould, Clerk; David Soper, Treasurer; Fiona Boucher; Barbara Casey; Gloria Hoda; Barbara Jongbloed; Charles Kaywood; Charles Lemert; Geri Mauhs; Bill Pagano; Andrew Smyth; Mary Ann Stroup; Patricia Thurston; Richard Walser

Guests: Duo Dickinson; Maddie Hill; Holly Huff

QUICK VIEW

Decisions made:

- **Approved Minutes of September 15, 2018, Meeting, as amended**

Tasks identified:

- **Send recommendations for Vestry positions to Leigh Cromey**

The Rector opened the meeting at 5:45 PM and introduced the guests. Chuck Kaywood offered an opening prayer. Mary Ann Stroup read the Vestry Covenant selection about creating and sustaining “a parish committed to the highest standards of safety for children and the elderly in accordance with Diocesan Safe Church policies.” Andrew Smyth read the Bible Passage from Amos 5:6-7, 10-15.

Approval of Minutes of September 17, 2018, Meeting (see attached):

It was MOVED and SECONDED that the minutes of the Vestry meeting held on September 17, 2018, be approved with a correction to reflect that Barbara Casey was not in attendance at the meeting. The motion PASSED unanimously, with one abstention.

Rector’s Report: The 2019 Budget will be presented at a Parish Meeting on Sunday, October 21. The Rector emphasized the definition of a “program church” as an action-focused community expressing our faith and helping people to connect through our activities. He stated that the 10th Anniversary celebration for Chapel on the Green brought 250 people together, including Alex Dyer (a founder) and Deacon Kyle Pedersen. The celebration featured music and ice cream.

Coffee House: Gloria Hoda reported that the recent Coffee House brought in \$1,900, with 100 tickets sold and lots of sponsors.

Wardens' Report:

Ministry Teams: Charlotte has discussed with Ministry Team leaders dates for presentation to the Vestry of what they have been doing and future plans.

Nominating: Leigh reported that the Committee has met and will meet again the week of October 15. She solicited recommendations for candidates.

October 21 Parish Meeting: After the 10 AM service on October 15, news of the new data base will be shared and the Treasurer will present the draft 2019 budget; Elise will speak about the Church School; there will be a Chapel on the Green report; and the upcoming Urban Ministry seminar will be described.

Ministry Teams:

Properties Report: Duo circulated the following: "Sam Sigg Preliminary List of Needs over the next 1-2 years" (attached); and "Properties Long Term Projects" (attached). Sam Sigg will meet with Duo, the clergy and the wardens regarding the items on the list. The "Properties Long Term Projects" list reflects Duo's prioritization of the items on Sam's list. The Properties Committee will provide support during the transition period in the sextons. According to Duo, the biggest project in the next 2 to 5 years relates to the exterior of the building. The State Historical Commission liked Trinity's use of state funds in connection with the front steps project and there will be a new proposal to allocate \$2,000 to \$4,000 to fund defining a preliminary scope of work by sub-contractors for long-term advance planning so that the expense will be predictable and prioritized. The trim and window surrounds stabilization will be completed, at a probable cost of \$200,000. Luk thanked the Properties Committee, Duo, and John Hagmann for their work.

Administrative Operations:

Treasurer's Report: David Soper presented the "Financial Report for Fall 2018 Parish Meeting Actuals and Budgeted Results 2018-2019" (attached). He reviewed the Comments on the 2019 Budget as listed and noted that the budget reflects withdrawal from the endowment of 5% of a 5-year rolling average of the value.

Finance Committee: At the next meeting of the Finance Committee, the Director of Development will share her vision and her work to date. The Finance Committee is helping to revise the title and mission of Friends of Trinity, a separate Section 501(c)(3) organization for the purpose of fundraising from foundations.

Trinity Home Board: The Vestry unanimously approved the "Application to the Trinity Home Board: Funding 2019" (attached), requesting the amount of \$75,000 "to support the Pastoral Care Ministry of Trinity clergy and Pastoral Care Associate, who provide ministry to the elderly."

Stewardship: Letters with pledge cards were mailed on October 15. The feedback from the first letter has been positive.

Rich Walser led a closing prayer, and the meeting was adjourned at 6:52 PM.

Respectfully submitted,

Carolyn Gould, Parish Clerk

Upcoming Dates:

November 19, 2018: Next Vestry Meeting

Prayers

Opening: Geri Mauhs

Closing: Chuck Kaywood

Snacks for Vestry meeting:

Geri and Chuck

November 25, 2018: Coffee Hour Refreshments

Rich Walser, Leigh Cromey, Charlotte Rea

Vestry Meetings: November 19, December 17, January 21

Attachments:

Vestry Agenda

Vestry Covenant

Amos 5:6-7, 10-15

Minutes of September 17, 2018, Vestry Meeting

Sam Sigg Preliminary List of needs over the next 1-2 years

Properties Long Term Projects

Financial Report for Fall 2018 Parish Meeting Actuals and Budgeted Results 2016-2019