

The 2018 Vestry
Trinity Church of the Green
April 16, 2018

Attending—Luk de Volder, Charlotte Rea, Leigh Cromey, Mary Ann Stroup, Chuck Kaywood, Rich Walser, Barbara Casey, Geri Mauhs, Patricia Thurston, Bill Pagano, Barbara Jongbloed, Fiona Boucher, Gloria Hoda. **Visiting**—Sam Sigg

Minutes of previous meetings— 15 January; 19 March were approved as submitted.

Rector's authority to execute easement and related documents approved unanimously.

Rector's Report— **1) Tyler Montgomery**, Episcopal Chaplain at William and Mary, will meet with key staff and vestry on 2 May to discuss our relations with ECY. **2) Liturgical Drama** on May 27 will be followed at 11:30 with a discussion of race relations today in Trinity's history. **3)** Trinity's programmatic life is growing and Luk realizes that it is hard to keep the Vestry current, but emphatically expressed his appreciation for Vestry and other members in this progress. **4) Sarah Woodford** has decided to step down from the Vestry.

Sexton's Report—Sam Sigg reported on our current safety technologies and procedures; he emphasized that church leaders, including Vestry, need to know what to do when a violent incident or shooting is occurring. **1) Basic rule:** Don't try to respond to a shooter. **2) Instead: Escape, Report, Help.** **3) Do not lock doors** so first-responders can get in and those at risk can get out. **4)** If you are safe and can get to the **bullhorn/microphone in Sexton's Office** alert others of the need to escape and how. **5)** A copy of **Trinity's Safety Procedure Handbook** is in Sexton's office and a summary version of the Handbook will be made and distributed with these minutes. **6)** Sam led us on a tour of the **Undercroft's escape door**, the **shelter in place area** (choir room) with an escape door, and **technologies in the Sexton's office** including bullhorn, fire alarm quit switch, and lock to door to Nave and how to release. Agreed to return to this subject at the next meeting.

Ministry Teams— **1)** Geri reminded of **Friends of the Green** clean up, 21 April. **2)** Leigh reported that Carol Orr will offer a 10 AM Sunday Forum on the new **Holiday Market** on 20. **3)** Charlotte reported on the **Welcoming Task Group's** efforts, including welcoming bags available for apparent new members, data base of new member cards and information (to be compiled by Rich), how to identify welcoming team people (Fiona is working on this), and Welcoming task group will meet on May 10.

Senior Warden Report— **1)** The search for a new **Development Director** to replace Charles Frey was begun with interviews in the coming week. **2) Stewardship** task group meets 26 April, 5:30 pm.

Treasurer's Report thru March, in absentia: **1)** revenue: \$383,922 or 29.2% [*per annum*]; **2)** personnel expenses: \$211,641 or 23.8%; **3)** \$76,868 or 22.0%; **3)** total expenses \$337,403 or 22.9%; **4)** cash balances \$112,781; copy of full reported filed with these minutes. Luk added that the **plate offerings from Easter** totaled approximately \$5600, not including the special donations, a larger offering than usual.

Continuing and New Business— **1)** Mary Ann reported on the April Work Session of **Days for Girls**, which included about 100 volunteers who prepared many packages for the girls in Kenya. **2)** Charlotte and Bill reported on progress in creating an **LGBT ministry** that will include a sermon and Sunday Forum on 17 June, and a session with Vestry on 18 June, 5:45 pm. **3)** Luk announced that the **Ministry Leaders** will meet in August for planning and coordinating purposes; the **Administrative Team leaders** will meet in September. **4) Safe Church Training**, for which many Vestry members have registered, will happen on May 14, as scheduled.

Rich opened and closed the meeting with prayer.

Charles /secretary *pro tempore* f