

MINUTES
TRINITY VESTRY MEETING
November 17, 2014

A meeting of the 2015 Vestry was held in the Trinity Undercroft on November 17, 2014, at 5:35 PM.

Present: The Rev. Dr. Luk De Volder; The Rev. Rowena Kemp; Jack Tebes, Senior Warden; Lisa Omark, Junior Warden; Allan Atherton, Treasurer; Carolyn Gould, Clerk; Duo Dickinson; Marge Eichler; Barbara Hedberg; Peter Jongbloed; Richard Mammana; Robert Orr; Mary Ellen Savage; Cris Sigovich; Patricia Thurston; Fred Tyrell; Robert Windom; Sarah Woodford

Guests: Mary Barnett; Elizabeth Dickinson; Joseph Dzeda; David Jenkins

QUICK VIEW

Decisions made:

- **Approved Minutes of September 15, 2014, meeting**
- **Authorized expenditure of \$22,774.90 for a security system**

Tasks identified:

- **Submit reports for the Parish Meeting by November 30**

The Rector opened the meeting at 5:35.

Duo Dickinson offered an opening prayer.

Approval of October 20, 2014, Meeting (see attached):

It was MOVED and SECONDED that the minutes of the Vestry meeting held on October 20, 2014, be approved as submitted. The motion passed unanimously.

Rector's Report:

Associate Rector Introduction: The Rector introduced the Rev. Rowena Kemp to the Vestry. Rev. Kemp expressed her admiration for the diversity of Trinity's congregation and services.

Payment of Loan: The Rector announced that the outstanding loan in the amount of \$150,000 has been paid as of November 17, 2014.

Conversation Regarding Trinity's Financial Health: The Rector pointed to the priority of the issues around the growth of Trinity's structural budget deficit. In a statement to the Vestry, he issued a call to a program of internal renewal, focusing on all of Trinity's deficits: Organizational (proliferation of committees and teams); Leadership (division by preferences); Biblical (the need to link our lives with Christ); and Budgetary. A comprehensive approach will require education and understanding, based on the organization of 4 Work Groups:

- Finance: Wardens; Treasurer; and Finance Committee (to prepare a comprehensive outline of budgetary issues and their causes);
- Program: Wardens; Captain of Liturgy and Spirituality Team (Carol Davidson); Captain of Music Team (Barbara Hedberg); Leader of Pastoral and Elder Care Ministry (Rev. Kemp); Warner Marshall; Chair of Outreach Committee (Robert Windom); and Chair of Properties Committee (Duo Dickinson)(to assess programs);
- Human Resources: Rector and Wardens (staff adjustments to needs); and
- Biblical and Spiritual Renewal: Joe Dzeda; Candy Carl-Stannard; Barbary Jarry, Mary Barnett; Rev. Kyle Pedersen

The Work Groups will report to the Vestry for decision-making when the time is ready, as coordinated by the Rector. The discussion will commence tonight.

Treasurer's Report: The Treasurer commented on efforts to contain the budget deficits, which contrast with the needs of parish groups.

Discussion of the Rector's Call for Renewal: There was general positive discussion of how it will be possible to reach the goal of reducing the budget deficits in view of the current cultural backdrop. The Rector invited the Vestry to continue to consider the process of expressing opinions on the issues raised as Trinity looks to the future.

Ministry Teams:

Liturgy and Spirituality: The Rector reported that an e-mail will go out soon regarding the Advent and Christmas season.

Parish Life:

Holiday Bazaar: Caren Carpenter noted that over the past 20 years, the Holiday Bazaar has raised \$442,000. Of that amount, \$270,000 has gone to repair the stained glass windows, \$75,000 to construct rest rooms in the Undercroft, and \$5,000 toward the repair of the front steps from the 2013 Bazaar.

Outreach and Chapel on the Green: There will be the following gift opportunities this Christmas season:

- A Giving Tree for Trinity members
- Wrapped gifts for individuals for a December 21 Chapel on the Green celebration
- Unwrapped gifts for Hill Health Center at the Christmas Pageant

Administrative Operations:

New Treasurer: Jack Tebes stated that we are close to finding a Treasurer on an interim basis.

Stewardship: Jack Tebes announced that 133 pledges and partnerships in the amount of \$332,000 have been received to date, 127 of which are unduplicated (some people both pledged and contributed as partnerships). About 60 pledges and partnerships remain outstanding among last year's donors, totaling about \$90,000. There will be follow-up in December.

Nominations: Patricia Thurston reported that 30 invitations to run for Vestry were sent out. Of those, 4 responded "Yes"; 12, "No"; 2, "Maybe"; and the committee is waiting to hear from 12 others.

Governance Committee: The Rector announced that, as agreed 3 years ago, the Governance Committee will be reconstituted to review and update the Bylaws. The first meeting will take place in 2015, coordinated by Robert Windom.

Properties Committee: Duo Dickinson presented a memo from Sam Sigg, Sexton, in support of a proposed security system at a cost of \$22,774.90 including maintenance for a year. There would be 1 door with a card key (the inner door in the Narthex) with a buzzer there to allow persons to enter the Narthex and summon a Sexton, who can be involved in other duties elsewhere in the building. There would be camera coverage with monitors around the outside perimeter and inside the church. It was MOVED and SECONDED that the proposal be authorized. The motion passed unanimously. Duo expressed thanks to Sam Sigg for his work on this. Duo reported that the Committee is currently obtaining 3 bids for work on the crumbling tower on the church.

The Rector expressed thanks to the visitors in attendance. He requested one-paragraph reports for the Parish Meeting by the end of November. The Vestry Retreat will be held on February 20 and 21, 2015.

Duo Dickinson led a closing prayer.

The meeting was adjourned at 7:00 PM.

Upcoming Dates:

December 15: Next Vestry Meeting

Prayers, Fred Tyrell

Snacks, Robert Windom and Fred Tyrell

January 19, 2015: Vestry Meeting

January 25, 2015: Annual Parish Meeting

February 20-21: Vestry Retreat

Respectfully submitted,

Carolyn Gould, Parish Clerk

Attachments:

Vestry Agenda

Minutes of October 20, 2014, Meeting

Sigg Memo re: Security